

NEWSLETTER

FEBRUARY 2018

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BLOOD DRIVE

Friday, February 2

Your next opportunity to donate blood is Friday, February 2, between 9:00 am- 3:00 pm. The blood drive will be held in the 4th Floor Conference Rooms. You may sign up for a donation time online by following the link: www.psb.org/programs/drive.asp?URL=9520



GO RED FOR WOMEN DAY

Friday, February 2

On Friday, February 2, the American Heart Association encourages everyone to wear red to show their support for the fight against heart disease in women. Each year, 1 in 3 women die of heart disease and stroke—but through education and lifestyle changes 80% of cardiac events can be prevented. We invite tenants to go red with us to help bring awareness and make a difference fight against heart disease.

<https://www.goredforwomen.org/home/get-involved/national-wear-red-day/>



PRESIDENTS' DAY HOLIDAY

Monday, February 19- Building Closed

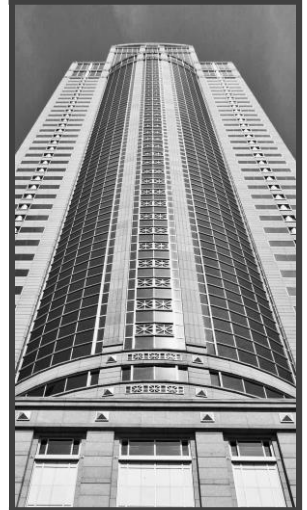
1201 Third Avenue will be closed on Monday, February 19 in observance of Presidents' Day. All doors and elevators will require cardkeys and the building HVAC system will not be in operation. If your office will be open on this day and you would like to arrange for HVAC and/or elevator service for your floor, please contact the Property Management office by noon on Thursday, February 15.

SAVE THE DATE-TENANT MIXER

Thursday – February 22, 2018, 4:00-5:30pm – Atrium

Come Meet Your Neighbors! We look forward to seeing old friends and making new friends at this year's Tenant Mixer. Please keep an eye on your email for details.

1201 THIRD



PROPERTY MANAGEMENT

WRIGHT RUNSTAD & COMPANY
1201 THIRD AVENUE
SUITE 520
SEATTLE, WA 98101
1201THIRDAVE.COM
206-224-1201
1201mgmt@wrightrunstad.com

LEASING

JONES LANG LASALLE
1201THIRD.COM
206-607-1738

FOLLOW US ON TWITTER

@1201Third



SUSPICIOUS PACKAGE ADVISORY

Over the past four months, several incidents involving package bombs in New York, Indiana, and California were reported to the National Explosives Task Force (NETF). They resulted in minor injuries, burns, hearing loss, and loss of life. We want you to be aware of what to look for so you are prepared. Package bombs come in a variety of shapes and sizes, and may look harmless. There are a number of characteristics that may lead you to become suspicious of a letter or package: Restrictive markings, Sealed with tape, No return address, Misspelled words, Excessive postage, Protruding wires, Excessive tape, Oily stains, Strange odor, Incorrect title, or addressed to title only (No name). You may download an informational poster for your office at: <https://about.usps.com/posters/pos84.pdf>

If a letter or package is deemed suspicious:

- * Stop! Do not handle or open.
- * Evacuate and isolate the immediate area.
- * Call 911.
- * Notify Security at 206-224-1203
- * Make note of the characteristics that caused suspicion.



RUBBISH REMOVAL

Due to limited space on the loading dock and an increase in building occupancy, we have revised the rubbish removal policy at 1201 Third. Moving forward if your office has large items to dispose of, such as office furniture, please coordinate the removal of the rubbish with a junk removal vendor. Property Management will continue to collect eWaste, batteries and Styrofoam for recycling in addition to regular trash and recycle services. If you have any questions, please contact the Property Management Office at 206-224-1201 or to receive a list of vendors who currently service 1201 Third.

SPACE HEATERS PROHIBITED

Please keep in mind that space heaters are prohibited within the building both by building regulations and fire code. Space heaters are not meant for use in buildings such as this and therefore not only encumbrance our HVAC system, but pose both an electrical and fire hazard. In the event you find the temperature does not suit your needs, please notify your office manager/facility manager so that they may inform our office and engineering can address the temperature in your space. Periodic inspections will be completed. For information regarding this, or any other provision of your lease, please contact our office.

CHASES DOWNTOWN FLORIST

Valentine's Day is just two weeks away and at Chases Downtown Florist we have a variety of fresh, hand-made arrangements available to enhance your romantic holiday. You can choose from classic long stem roses, to high-style contemporary designs and elegant floral pieces. At Chases Florist we are proud to carry as many locally grown flowers that are available within a given season. The flowers we import are grown in a certified, socially responsible and environmentally friendly fashion. Place your order today, you can call us at (206) 625-9500 or come in and see us in person. Don't forget, Chases Florist not only delivers throughout the city of Seattle, but to most of the Eastside too. We can also package arrangements for you to easily pick-up and take home with you. We hope to see or hear from you soon!



AVAILABLE STORAGE SPACE

One Space Currently Available:

- Tower Floor P1: 719 s.f. space that leases at \$19/s.f. for a total of \$1138.42/month

Please contact our office if you are interested.